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# Orton-Gillingham of MN

## Continuing Education Policies and Procedures

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Presented by Carol Kimlinger, OG-CTT  
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# What is IMSLEC?

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- International Multisensory Structured Language Education Council
- A non-profit 501(c)(3) corporation established in 1995
- **Mission Statement:** “To accredit quality training courses for the professional preparation of multisensory structured language education specialists.”

# IMSLEC's Purpose

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- To establish standards and criteria of excellence
- To evaluate and accredit training programs
- To review and re-accredit training programs

# OGMN's Relationship with IMSLEC

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- OGMN became accredited in 2015 at the Teacher Level and Instructor-of-Teacher of Level
- IMSLEC regularly reviews our program
- IMSLEC does **not** accredit or certify individuals

[www.imslec.org](http://www.imslec.org)

# Teacher Certificate Requirements

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- Bachelor's degree
- Successful completion of OG1 through OG4
- Approved application by OGMN Board of Directors
- Annual dues of \$75 payable to OGMN
- 30 hours of continuing education needed every 3 years

# Certification Renewal

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- Renewal of certification is required every 3 years, by May 1<sup>st</sup> of renewal year.
- CEU Due Dates:

DATE OF APPROVAL	3 Year Cycle Due Dates
2015	2018, 2021, 2024
2016	2019, 2022, 2025
2017	2020, 2023, 2026
2018	2021, 2024, 2027

# Policies and Procedures

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All CEUs must be obtained through an IMSLEC-accredited organization or presenter

- IDA: International Dyslexia Association
- ASHA: American Speech-Language Hearing Association
- ALTA: Academic Language Therapy Association
- AOGPE: Academy of Orton-Gillingham Practitioners & Educators
- NCLD: National Committee for Learning Disabilities
- AMS: American Montessori Society

# Policies and Procedures (continued)

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- CEUs should contribute to the acquisition of new knowledge and must pertain to dyslexia and related disorders (LD, speech/language, neuropsychology, etc)
- All CEUs must be obtained during the three-year period of certification and carry-over of excess hours is not permitted
- **See IMSLEC's CEU Policies and Procedures for a complete list of requirements.**



# CEU Forms

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- IMSLEC CEU Policies and Procedures
- Conference Form
- Website/Video/DVD/Webinar/CD Form
- Journal Form and Approved Journal List
- Book Form and Approved Book List
- OGMN CEU Reaction Form
- OGMN Renewal Application and CEU Log

*All forms can be found at [ogmn.org](http://ogmn.org)*

# Categories for CEUs

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There are a variety of options you can use to complete your CEU hours. Please note that some options have hour limits and some options require reaction papers.

# Category A: College Graduate Class

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- Limited to 20 hours per cycle
- Must be related to the sciences as they pertain to dyslexia and related disorders
- **Documentation:** a transcript and course description

# Category B: Conference or Workshop

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- Sponsoring organizations need to be IMSLEC-accredited (IDA, ASHA, ALTA, AOGPE, NCLD, AMS)
- No limit on hours
- May include IDA webinars if certificate of attendance is provided
- **Documentation:** Conference brochure with titles of sessions attended, signed Certificate of Attendance, completed Conference Form

# Category C: Presentation

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- Development of a **new** presentation on dyslexia-related topic
- Presentation given at an IMSLEC-accredited event
- One hour of presentation = 2 CEUs, but credit only given for **initial** presentation
- **Documentation:** copy of presentation or conference brochure listing presentation

# Category D: Website, Webinar, CD, DVD, Video

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- Must be offered by an IMSLEC-accredited organization
- Content must be dyslexia-related
- **Documentation:** Website/Video/DVD/Webinar/CD Form and OGMN Reaction Form or written paper if no certificate of attendance is provided

Orton-Gillingham of MN  
CEU Reaction Form

Your Name: \_\_\_\_\_ Date of Activity: \_\_\_\_\_

Name of Activity: \_\_\_\_\_

Type of Activity:  Journal  Book  Webinar/DVD/CD/Website

**Brief Summary:**

**Integration with Other Knowledge:**

**Practical Application:**

**Critique of Ideas or Strategies:**

# Category E: Journal Articles

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- Article must be selected from the IMSLEC-approved list
- Limit of 10 hours in this category
- **Documentation:** Journal Form and OGMN Reaction Form or paper



# Category F: Books

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- Book must be selected from the IMSLEC-approved list
- One CEU per chapter 10 pages or more
- Limit of 10 hours in this category
- **Documentation:** Book Form and OGMN Reaction Form or paper

# Category G: SOSET Visits

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- Members of “Specific On-Site Evaluation Teams” may earn a limited number of hours per continuing education cycle for participated in a SOSET visit.
- Team leader = 10 CEUs
- Team member = 5 CEUs

# Renewal Process

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- All CEUs are due by May 1<sup>st</sup> of your renewal year.
- Submit the Renewal Application including a log of your CEUs to [registrar@ogmn.org](mailto:registrar@ogmn.org)
- No supporting documentation needs to be provided, but keep all documents in a personal file in the event of an audit
- OGMN is required to audit 10% of all OG-CT renewals annually. If you are audited, you will be asked to provide all required documentation verifying proof of CEUs.
- Once approved, you will be sent a confirmation email with a link for payment of annual dues.
- A new certificate will be sent by email.

# Sample of CEU Log

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Category	Description	Organization providing training (Categories A-D)	Date	Number of Clock Hours
B	IDA-UMB Annual conference	IDA-UMB	4/14/16	6
F	Book: Multisensory Teaching of Basic Language Skills, Chapter 15		2/10/17	1
B	Webinar: Phonological Awareness	IDA-UMB	3/15/17	2



Currently, teachers certified through OGMN are eligible for certification through IDA at the Practitioner Level. After August 31, 2017, individuals must pass the CEERI test to qualify for IDA certification.

See <https://dyslexiaida.org/certification/>  
or a webinar by Suzanne Carreker at <http://umw.dyslexiaida.org/webinars/>

# CEUs for IDA

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CEUs obtained for IMSLEC can also be used for IDA certification. However, IDA requires 10 CEUs annually.



# Questions?

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Carol Kimlinger, OG-CTT