



Orton-Gillingham of MN

Continuing Education Policies and Procedures

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March, 2019

What is IMSLEC?

- International Multisensory Structured Language Education Council
- A non-profit 501(c)(3) corporation established in 1995
- **Mission Statement:** “To accredit quality training courses for the professional preparation of multisensory structured language education specialists.”

IMSLEC's Purpose

- To establish standards and criteria of excellence
- To evaluate and accredit training programs
- To review and re-accredit training programs

OGMN's Relationship with IMSLEC

- OGMN became accredited in 2015 at the Teacher Level and Instructor-of-Teacher of Level
- IMSLEC regularly reviews our program
- IMSLEC does **not** accredit or certify individuals

www.imslec.org

Teacher Certificate Requirements

- A minimum of bachelor's degree
- Complete OGMN's Introductory Orton-Gillingham course
- Complete 100 hours of documented Orton-Gillingham tutoring between the Introductory OG course and the Intermediate OG course
- Complete OGMN's Intermediate Orton-Gillingham course
- Complete OGMN's Extended Practicum course
- A minimum of 5 one-on-one observations
- Pass the Knowledge Survey
- Approved application by OGMN Board of Directors

**see the OGMN website for additional information:
<http://ogmn.org/18/imslec-certification-updates/>

Maintaining Certification

The following is required to maintain certification:

- Pay annual dues to OGMN
- Complete 30 hours of Continue Education Credits every 3 years that comply with IMSLEC policy and procedures.

Certification Renewal

- Renewal of certification is required every 3 years, by May 1st of renewal year.
- CEU Due Dates:

DATE OF APPROVAL	3 Year Cycle Due Dates
2015	2018, 2021, 2024...
2016	2019, 2022, 2025...
2017	2020, 2023, 2026...
2018	2021, 2024, 2027...

Policies and Procedures

All CEUs must be obtained through:

- IMSLEC-accredited organizations
- IDA: International Dyslexia Association
- ASHA: American Speech-Language Hearing Association
- ALTA: Academic Language Therapy Association
- AOGPE: Academy of Orton-Gillingham Practitioners & Educators
- NCLD: National Committee for Learning Disabilities
- AMS: American Montessori Society

Policies and Procedures (continued)

Seminars offered through other organizations or individuals do not meet the requirements unless the organization or event is accredited by IMSLEC.

For Example:

A seminar offered by Deb Dwyer, OG-CTT on "Handwriting the Lowest Level of Transcript Skills" as an individual isn't considered eligible for CEUs as a stand alone. HOWEVER, A workshop offered by **OGMN** on 'Handwriting the Lowest Level of Transcript Skills" given by Deb Dwyer would be eligible for CEUs. As OGMN is accredited by IMSLEC.

Policies and Procedures (continued)

- CEUs should contribute to the acquisition of new knowledge and must pertain to dyslexia and related disorders (LD, speech/language, neuropsychology, etc)
- All CEUs must be obtained during the three-year period of certification and carry-over of excess hours is not permitted
- **See IMSLEC's CEU Policies and Procedures for a complete list of requirements.**

CEU Forms

- IMSLEC CEU Policies and Procedures
- Conference Form
- Website/Video/DVD/Webinar/CD Form
- Journal Form and Approved Journal List
- Book Form and Approved Book List
- OGMN CEU Reaction Form
- OGMN Renewal Application and CEU Log

All forms can be found at ogmn.org

Categories for CEUs

There are a variety of options you can use to complete your CEU hours. Please note that some options have hour limits and some options require reaction papers.

Category A: College Graduate Class

- Limited to 20 hours per cycle
- Must be related to the sciences as they pertain to dyslexia and related disorders
- **Documentation:** a transcript and course description

Category B: Conference or Workshop

- Sponsoring organizations need to be IMSLEC-accredited (IDA, ASHA, ALTA, AOGPE, NCLD, AMS)
- No limit on hours
- May include IDA webinars if certificate of attendance is provided
- **Documentation:** Conference brochure with titles of sessions attended, signed Certificate of Attendance, completed Conference Form

Category C: Presentation

- Development of a **new** presentation on dyslexia-related topic
- Presentation given at an IMSLEC-accredited event
- One hour of presentation = 2 CEUs, but credit only given for **initial** presentation
- **Documentation:** copy of presentation or conference brochure listing presentation

Category D: Website, Webinar, CD, DVD, Video

- Must be offered by an IMSLEC-accredited organization
- Content must be dyslexia-related
- **Documentation:** Website/Video/DVD/Webinar/CD Form and OGMN Reaction Form or written paper if no certificate of attendance is provided

**Orton-Gillingham of MN
CEU Reaction Form**

Your Name: _____ Date of Activity: _____

Name of Activity: _____

Type of Activity: Journal Book Webinar/DVD/CD/Website

Brief Summary:
Integration with Other Knowledge:
Practical Application:
Critique of Ideas or Strategies:

Category E: Journal Articles

- Article must be selected from the IMSLEC-approved list
- Limit of 10 hours in this category
- **Documentation:** Journal Form and OGMN Reaction Form or paper

Category F: Books

- Book must be selected from the IMSLEC-approved list
- One CEU per chapter 10 pages or more
- Limit of 10 hours in this category
- **Documentation:** Book Form and OGMN Reaction Form or paper

Category G: SOSET Visits

- Members of “Specific On-Site Evaluation Teams” may earn a limited number of hours per continuing education cycle for participated in a SOSET visit.
- Team leader = 10 CEUs
- Team member = 5 CEUs

Renewal Process

- All CEUs are due by May 1st of your renewal year.
- Submit the Renewal Application including a log of your CEUs to registrar@ogmn.org
- No supporting documentation needs to be provided, but keep all documents in a personal file in the event of an audit
- OGMN is required to audit 10% of all OG-CT renewals annually. If you are audited, you will be asked to provide all required documentation verifying proof of CEUs.
- Once approved, you will be sent a confirmation email with a link for payment of annual dues.
- A new certificate will be sent by email.

Sample of CEU Log

Category	Description	Organization providing training (Categories A-D)	Date	Number of Clock Hours
B	IDA-UMB Annual conference	IDA-UMB	4/14/16	6
F	Book: Multisensory Teaching of Basic Language Skills, Chapter 15		2/10/17	1
B	Webinar: Phonological Awareness	IDA-UMB	3/15/17	2

Questions?



If you have questions about applying for certification, contact: imsleccertchair@ogmn.org

For questions regarding certification renewal and CEU information, contact: imslecchair@ogmn.org